



**POSITION DESCRIPTION
FAMILY AND YOUTH SERVICE (FaYS)
REMOTE/INDIGENOUS WORKER**

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| Position title | Remote/Indigenous Worker |
| Program | Family and Youth Service (FaYS) |
| Responsible to | Team Leader, FaYS. |
| Employment conditions | Full-time (38 hours per week) permanent position. Terms and conditions are in accordance with the Disability Award Northern Territory Award. Above award salary is negotiable dependant on qualifications and experience. Salary packaging is available, and this position has a vehicle for use. |
| Service area | The position is based at the TEAMhealth office Level 5, 62 Cavenagh St Darwin, NT, 0801. The program services the Top End Community of Darwin, Palmerston, Katherine, Jabiru and surrounding areas. |
| The organisation | TEAMhealth is a community based incorporated association funded by the Northern Territory and Australian governments and receiving other revenue through client fees. TEAMhealth provides a range of services to people with a mental illness and a resultant psychiatric disability. TEAMhealth also provides community based aged care services. |
| Funding | The FAYS is funded by the Australian government Department of Family and Housing, Community Services and Indigenous Affairs (FaHCSIA). |
| The program | The FAYS is designed to provide support to families, parents, children and young people (16-24) where a family member has a mental illness. The program provides 3 types of support – an education program, a case management program and a social activities program. |
| The role | To provide group activities, case management and social activities support to indigenous and remote families and young people in a psychosocial rehabilitation framework. |

RESPONSIBILITIES

Organisational responsibilities

1. Develop a thorough knowledge of TEAMhealth goals, knowledge and practices;
2. Contribute to the development and review of TEAMhealth policies, procedures and tools;

3. Contribute positively to the operations of TEAMhealth and the realisation of organisational goals and responsibilities;
4. Promote safe practice, a healthy work environment and compliance with occupational health and safety legislation. Report all occupational health and safety issues to the Business Manager immediately;
5. Promote and participate in, continuous quality improvement activities to assist in the delivery of high quality services.
6. Participate in health promotion activities.

Communication responsibilities

1. Communicate openly, honestly and effectively with clients, co-staff and management;
2. Act with sensitivity and understanding towards others and acknowledge and respect differences in personal beliefs and values;
3. Actively participate in team processes, including client reviews, team meetings and program reviews;
4. Work collaboratively and cooperatively with Top End Mental Health Services (TEMHS), other government and non government service providers.

Professional responsibilities

1. Ensure client, staff and organisational confidentiality at all times;
2. Work within program guidelines as stated in the funding agreement;
3. Develop a thorough knowledge of and work within the NT Disability Service Standards, the National Mental Health Strategy, the National Mental Health Service Standards (1996) and other relevant legislation;
4. Adhere to all TEAMhealth policy and procedure as varied from time to time;
5. Implement effective time management and workload management skills;
6. Collect and report data in accordance with the program's service agreement and TEAMhealth requirements;
7. Actively participate in regular supervision with direct supervisor;
8. Display a commitment to professional development by setting and fulfilling development goals on an annual basis through the performance management system;
9. Keep abreast of developments in the industry and ensure that TEAMhealth practises reflect industry best practise;
10. Participate and undertake ongoing training and professional development activities.

Position specific duties

1. Under the direction of the Team Leader develop and deliver case managed support to families and young people in accordance with the FaHCSIA Funding Agreement;
2. Ensure that services provided reflect principles of psychosocial rehabilitation and recovery;
3. Provide coordinated psychosocial rehabilitation services that focus on prevention and recovery;
4. Assist clients to develop, monitor and implement support plans;
5. In consultation with the FAYS Team Leader assist in the development of the policy, procedure, tools, and operational guidelines relevant to the service;
6. Act in the position of Team Leader as required.

Selection Criteria

Essential

1. Demonstrated understanding of the recovery model and psychosocial rehabilitation;
2. Demonstrated experience in the delivery of services to remote and/or indigenous families and young people where a member has a mental illness and psychiatric disability;
3. Demonstrated ability to uphold the rights of consumers and carers;
4. Demonstrated ability to form partnerships with all stakeholders including clients, carers and other service providers;

5. High level communication skills;
6. Certificate 4 in Mental Health or willingness to obtain;
7. Demonstrated ethical work practices including good personal boundaries;
8. Computer literacy in a Microsoft Office environment;
9. Current Northern Territory driver's licence;
10. National Police Clearance.

Desirable

11. Tertiary qualifications in a relevant discipline.